

CCI Travel Expense Report

NAME _____

PERIOD ENDING _____

Mileage Rate \$0.14 as of 1/1/25

DATE								TOTAL
Miles Driven	0	0	0	0	0	0	0	
Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parking And Tolls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Auto Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Taxi / Limo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other (Rail Or Bus)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Airfare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TRANSPORTATION TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Lodging	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LODGING & MEALS TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies / Equipment	0	0	0	0	0	0	0	-
Phone, Fax	0	0	0	0	0	0	0	-
Entertainment	0	0	0	0	0	0	0	-
Other:	0	0	0	0	0	0	0	-
Other:	0	0	0	0	0	0	0	-
Other:	0	0	0	0	0	0	0	-
ADDITIONAL EXPENSE TOTAL	-	-	-	-	-	-	-	-
TOTAL PER DAY	-	-	-	-	-	-	-	-

PURPOSE OF TRIP	SUMMARY
	TOTAL EXPENSES 0.00
	LESS CREDIT CARD CHARGES 0.00
	LESS CASH ADVANCE 0.00
	AMOUNT DUE TRAVELER 0.00
	AMOUNT DUE CCI

PREPARED BY _____

DATE _____

APPROVED BY _____

DATE _____